



## Lander University Office of Financial Aid

320 Stanley Avenue, Greenwood, SC 29649  
Email Address: [finaid@lander.edu](mailto:finaid@lander.edu) • Web Site: [www.lander.edu/finaid](http://www.lander.edu/finaid)  
Phone: (864) 388-8340 • Fax: (864) 388-8811

10SSAD

### 2009-2010 Social Security Number Resolution – Copy of Birth Certificate and Social Security Card Needed

We are unable to continue processing your 2009-2010 application for financial aid due to a discrepancy on your Free Application for Federal Student Aid (FAFSA) and the Social Security Administration (SSA) database match. Follow the instructions below to resolve the problem.

#### **Step 1**

Check your 2009-2010 FAFSA/Student Aid Report to make sure the following information is correct:

- Questions 1-3 - Your last name, first name and middle initial as it appears on your Social Security Card. If you have changed your name (as a result of marriage, etc.), you must update your record with the Social Security Administration. Proceed to Step 2.
- Question 8 - Your Social Security number reported on the Student Aid Report
- Question 9 - Your date of birth
- Step 7, Item 106 - Your signature (and one parent's signature if you're a dependent student)

If these items need to be corrected, make corrections on your FAFSA using your PIN at <http://www.fafsa.ed.gov/>. Be sure to have you parent sign electronically using his/her PIN if you are a dependent student. Alternately, you can make corrections on your paper Student Aid Report if you received one and mail it back to the Federal Processor (address listed on SAR).

#### **Step 2**

Please complete and return this form to the Lander University Financial Aid Office, along with:

- **A copy of your birth certificate –AND–**
- **A copy of your Social Security Card**

**In addition, you should contact the SSA to make sure that they correct their records. You can contact them by calling 1-800-772-1213 or by visiting [www.socialsecurity.gov](http://www.socialsecurity.gov).**

Last,	First Name	Student SSN	Date of Birth
Street Address		City	State
Telephone Number	Lander E-mail address	Lander ID	

**If you have questions, call the Lander University Financial Aid Office at (864) 388-8340.**

DATA ENTRY		COUNSELOR REVIEW	
RRAAREQ	N=Pending Review	RRAAREQ	S = Satisfied, eligible, X = Ineligible, N=Pending, I=Incomplete, M=Mailed back (set ROAMESG)
Initials/date		RHACOMM	
Fwd to Counselor date		CNSLR Initials/date	
FSAH VOL.1, CH. 4. ISIR Guide Appendix B	Circle Applicable Comment Code 013 - Applicant changed SSN but SSA already verified. See ISIR Guide appendix B-16 for instructions 063 – Student re-affirmed DOB but still doesn't match SSA records. Must provide documentation		